



One To World's Global Classroom Program Global Classroom Internship

One To World, a non-profit organization that provides programs to New York City's international students and scholars, is seeking interns for the fall semester. The interns assist in various facets of One To World's *Global Classroom* program, in which trained international college students facilitate intercultural workshops in K-12 schools and after-school programs throughout NYC. *Global Classroom's* thematic-based workshops are creative, engaging and globally-focused. *Global Classroom* interns gain first-hand experience at an international education non-profit and have the opportunity to work with people from all over the world. Interns work directly with the Director and/or Coordinator of *Global Classroom* to fulfill the needs of the position, while also meeting their personal professional development goals. Additionally, interns have the opportunity to tap into One To World's diverse connections in order to expand their professional networks.

Responsibilities:

- Lead thematic and project-based workshops for 3rd-12th grade students
- Co-facilitate workshops with international college students, regarding lesson planning, teaching, and classroom management
- Support international speakers from a range of cultures with differing English levels as they develop and implement their workshops
- Program documentation and evaluation; including data entry, management, and analysis
- Communicate with international speakers via email, phone and in-person
- Support social media content development

Qualifications:

- Bachelor's degree preferred; highly motivated upper-level undergraduates considered
- Experience leading groups of youth
- Experience working in schools, after-schools and/or summer camps in the USA
- Strong interpersonal and communication skills (oral, written, cross-cultural)
- Interest or experience in global or cross-cultural education
- Ability to take initiative and maintain flexibility
- Proficiency with Microsoft Office and Google Suite
- Knowledge of New York City, including outer boroughs (preferred)

Hours:

- 15-20 hours per week (on average); September – December/January

Compensation:

- Weekly stipend of \$275 provided. We will gladly support your efforts to secure school credit and additional funding.

Application Directions:

- Please email a thoughtful cover letter and resume to the Global Classroom Director, Leeza Salen, at leeza@onetoworld.org. *Please write "Global Classroom Intern Application – your name" in the subject line.

One To World, Inc. is a private, not-for-profit membership organization which links New York City with the rest of the world through an array of educational services and outreach programs. Dedicated to the promotion of global understanding, One To World creates opportunities for cultural, social, and intellectual interchange between international visitors--students, scholars, trainees, and their families--and residents of the New York metropolitan area. One To World serves as the officially-designated coordinator of enrichment programs for visiting Fulbright scholars in New York and is a nationally and internationally recognized leader in providing substantive and innovative educational programming.

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